

## 2016 APPLICATION FOR REGULAR MEMBERSHIP – CEMETERY

**2.3.a Definition of Regular Membership:** An individual, proprietorship, partnership, corporation, board of trustees, association or society that own or operate an establishment or business licensed under the Cremation, Interment and Funeral Service Act of BC to provide funeral, interment or cremation services in BC that has satisfied the requirements for admission and has paid the dues established by the Board.

**Regular Membership Criteria:**

- Applicant must meet all regulations pursuant to the Cremation, Interment and Funeral Services Regulation.
- Applicant must uphold all other applicable government regulatory requirements.
- Applicant will abide by the Association’s Code of Ethical Practices as detailed in this application.
- If the applicant owns or operates a number of funeral service establishments, all such establishments will join as separate regular members of the Association.
- Every membership applicant shall complete and submit an application form. All applications will be circulated to the Board of Directors for their review and approval; such approval can take up to 30 days.

CEMETERY NAME: \_\_\_\_\_

STREET ADDRESS OF CEMETERY: \_\_\_\_\_

OWNER (MUNICIPALITY): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
Street/PO Box City/Province Postal Code

PHONE: \_\_\_\_\_ TOLL FREE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL FOR DIRECTORY LISTING \_\_\_\_\_ WEBSITE: \_\_\_\_\_

MAIN CONTACT: \_\_\_\_\_ EMAIL OF MAIN CONTACT: \_\_\_\_\_

LICENSE NUMBER APPLICABLE TO ABOVE STREET ADDRESS: \_\_\_\_\_

SERVICES PROVIDED: (e.g. ground/columbarium/chapel, etc.) \_\_\_\_\_

List the email addresses of additional staff/associates who wish to receive electronic communications from the BCFA.

NOTE: The BCFA abides by the Canadian Anti-Spam Legislation as well as the British Columbia personal Information and Protection Act. We will not share or sell your information to other parties.

### CODE OF ETHICAL PRACTICES

Members of the British Columbia Funeral Association shall maintain the highest standard of conduct, act with fairness, integrity and dignity and in a manner not detrimental to the interest of the public, their employer or the BC Funeral Association. As members of the Association they agree to abide by this Code.

1. Members will maintain a high moral standard and provide professional services of the highest quality with dignity and compassion to all.
2. Members will ensure high standards of education, business and professional integrity.
3. Members will ensure that their facilities and equipment are kept in good order and agree to follow all policies and guidelines to maintain the quality and integrity of the funeral establishment and the workplace environment.
4. Members will at the time of need or pre-need clearly and accurately describe the services to be provided and the charges reflective of the families’ needs without pressure.
5. Members will maintain total confidentiality concerning medical and or personal information with respect to the deceased except where required by law.

6. Members will pledge to provide services to all who require them regardless of causes of death. The Association recognizes the responsibility of each individual member firm to modify and adapt services to ensure the safety of the public and employees associated with that firm.
7. Members will not place monetary incentives ahead of the needs of a family.
8. All members will accurately disclose in all advertising and promotions their location, services and type of facilities offered.
9. Members will provide service to any family regardless of monetary consideration and will be respectful of those who desire minimum service at minimum cost.
10. All members will work cooperatively with other members of the funeral service profession and other related professions serving the public and will not discredit or attack unfairly other funeral providers and/or related entities.
11. All members must uphold the standards and requirements as written within the Canadian Code of Advertising Standards, including accuracy, clarity, as well as avoidance of unfair price claims and exploitation of consumer fears to mislead the public.

**The Code serves to enhance public confidence  
in the integrity and service of the funeral service professional.  
Adherence to this Code is required for membership in the  
British Columbia Funeral Association.**

**DECLARATION**

1. I hereby agree to join the BC Funeral Association and maintain my status as a member in good standing by:
  - a. Paying the annual membership dues within 30 days of receipt of invoice.
  - b. Abiding by the Code of Ethical Practices

I understand that failure to maintain my status as a member in good standing could result in loss of membership privileges and dismissal from the Association.

2. I consent to the receipt of electronic correspondence to the email addresses indicated on this application.

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE OF APPLICATION: \_\_\_\_\_

<b>Calculate Your 2016 Membership Dues Here If You Are Licensed as a Place of Interment Only</b>	
1-75 casket interments and urn interments performed in 2015	Your annual membership fee is \$140.00
76 – 250 casket and urn interments performed in 2015	Your annual membership fee is \$225.00
Over 250 casket and urn interments performed in 2015	Your annual resource fee is \$225.00 plus
Enter Number of casket interments _____ x \$2.50 per =	\$ _____ plus
Enter Number of urn interments _____ x \$1.75 per =	\$ _____
Enter Total 2016 Membership Dues Payable Here	\$ _____
Plus GST @ 5%	\$ _____
<b>Total Payable</b>	<b>\$ _____</b>

GST #106778186

Attach to this application a cheque made payable to the British Columbia Funeral Association in the amount calculated above. We also accept payment by VISA or MasterCard. I hereby agree to pay to pay the annual membership fee.

Credit Card Payment:    Card Type:    Visa <input type="checkbox"/> MasterCard <input type="checkbox"/>	
_____	_____
Card Number	Expiry Date (m/y)
_____	_____
Cardholder's Name	Cardholder's Signature