

Student Admission Policy

The British Columbia Funeral Association is committed to enrolling students who meet all our program admission criteria (Highschool Graduation, be 19 years of age) and who are likely to succeed in meeting their education and career goals.

The pre-apprentice Foundation Program provides the student with basic knowledge plus credit towards an apprenticeship in Funeral Services. As a Foundation Program student, you are **not** required to be employed by a licensed funeral provider.

Holders of a BC Certificate of Completion from the ITA in the BC Embalmer and Funeral Director Foundation Program will receive Level One technical training credit for the following programs: Embalmer & Funeral Director Apprentice, Funeral Director Apprentice or Embalmer Apprentice.

Program Duration and Structure

The program will be delivered in a variety of formats combining in-school and on-line training, all designed to meet the competency standards and profile defined by the industry and approved by the Industry Training Authority of BC. The program will take ten (10) months to complete. The program includes approximately 126 hours of classroom training typically held in Vancouver, BC. Some travel and incidental expenses should be expected. The program also includes approximately 24 weeks of online moderated courses. The total duration of this program is approximately 43 weeks with classroom training interspersed with the online modules.

When to Apply

Applications for the BC Embalmer and Funeral Director Foundation Program are to be received by the British Columbia Funeral Association between April 4, 2023 and May 12, 2023 for September 2023 class intake.

Please note that space in the Foundation Program is limited. Applications will be assessed in the order they were received. Applicants will be contacted for an interview which will be held between the dates of June 12 th and June 23rd. Applicants will receive notification of admission status by June 30, 2023. A Letter of Acceptance must be received by BCFA prior to July 30, 2023, to secure placement.

2023 – 2024 Foundation Program Cost

Tuition for the BC Embalmer and Funeral Director Foundation Program is \$3,900.00. Tuition is not payable until acceptance into the Foundation Program.

Program Costs:

• Tuition	3,900.00
• Registration/Application Fee	115.00
• Textbooks	780.00
• Records Fee	<u>25.00</u>
TOTAL PROGRAM COSTS (excluding taxes)	4,820.00

*Textbook and materials fees are subject to change based upon fluctuation of publication cost.

Our training services are provided through a funding arrangement with the Skilled Trades BC, the British Columbia provincial government Crown agency responsible for overseeing and expanding BC's industry training and apprenticeship system.